



CITY OF ASPEN CONSTRUCTION PARKING/STAGING AREA, EVENT PARKING AND EMERGENCY VEHICLE ACCESS MANAGEMENT PLAN

CITY OF ASPEN

The City of Aspen Parking Department requires submission of a site plan describing the location, construction staging area(s), number of construction/event related vehicles and plans to allow and ensure proper emergency vehicle access. The construction project/event may be issued specific parking areas for the expected duration of the project for a fee. (Angle space = 10Ft./Parallel space = 20ft.) These plans are required for all events, construction and remodeling projects.

- Space lease fees are not included in encroachment/right of way fees.
- Application must be submitted to the Parking Department 7 business days prior to space needs for approval and fee.

PLEASE PRINT LEGIBLY

Construction/Event Site Address: _____

Contractor/Organizer: _____

Primary Contact: _____ Phone Number: _____

E-Mail Address: _____ Authorized by: (sign here) _____

Provide and attach one copy of a job site plan showing the following information:

1. Location for all site related vehicles, including number and location of requested street parking spaces.
2. Location for materials storage, construction equipment and /or any other staging issues.
3. Emergency access route allowing emergency vehicle access to the structure(s)

REQUESTED

(as indicated on job/event site plan)

#of Parking Spaces _____ Reason for Request _____

Begin Date: _____ Completion Date: _____

All construction parking/staging or event parking shall be confined to the areas defined in an approved plan for the site. Workers shall be encouraged to carpool. Emergency access, as described in the approved plan for the site, shall at no time be blocked.

ATTENTION

Construction related vehicles are excluded from the signed 2-Hour Free Parking areas in Aspen's residential parking areas. Construction related vehicles will only be considered in compliance if parked in the leased construction parking spaces/area(s) or displaying a valid street permit. All other vehicles will be considered in violation.

FOR OFFICE USE ONLY

Street Spaces _____ x Rate _____ x Days _____ = Fee _____ Exp. Date _____

Notes: _____

Notes read and copy given: _____ Date Paid _____

Approved _____ Date _____

Please call (970) 920-5267 with questions regarding this form.